



Neighbors



FROM THE DIRECTOR'S DESK

Thanks to everyone for removing their Christmas decorations in a timely manner! We appreciate everybody's efforts.

There are two office Holidays in February – Lincoln's Birthday and President's Day. Plan ahead if you're making a trip to the office.

Remember, if the office is closed for any reason and you have an emergency work order, you need to contact the Emergency Work Order Number: 217-827-2100. Emergencies Include: Gas Leaks; Broke water pipes; Exposed electrical wires; No heat (if the outside temperature is 45-degrees or lower); Sewer line stoppage (not drain line) – this includes a clogged toilet; Co/Smoke detector beeping or chirping. Also fire, flood, or anything that threatens life, safety, or property damage.

When you receive your letter from the office telling you the date and time of your annual recertification – do not lose the letter. Read through the entire thing – it lists everything you need to bring with you.

Please respond to all housing authority correspondence in writing. While you may feel that a phone call is quicker and easier, in most cases, we do need a written response to put in your file. An email will work for this.

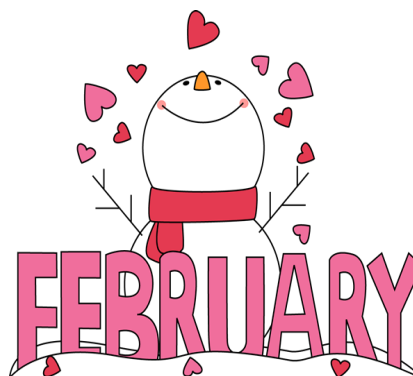
The office is closed:

Monday, February 13– Abraham Lincoln's Birthday

Monday, February 20– President's Day

Stay Safe and Healthy! HAPPY VALENTINE'S DAY!!!

Dionne Wyatt, CEO



Address:

P.O. Box 643

760 Anderson St.

Carlinsville, 62626

(217) 854-8415

Fax: (217) 854-8749

Office Hours:

Monday & Tuesday

8 a.m.-4:30 p.m.

CLOSED WEDNESDAY

Thursday & Friday

8 a.m.-4:30 p.m.

EMERGENCY

NUMBER:

(217) 827-2100

EMERGENCIES

INCLUDE:

- ◆ Gas leaks
- ◆ Broken water pipes
- ◆ Exposed electrical wires
- ◆ No heat (if the outside temperature is 45-degrees or lower)
 - ◆ Sewer line stoppage (not drain line)- this includes a clogged toilet
 - ◆ CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage.

THERE ARE NO SCHEDULED INSPECTIONS FOR JANUARY

Please make sure that your home is up to the housekeeping policy standards. If you need a copy of the Housekeeping Policy, please contact the office and we can send you one.

*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.

Residents who have trouble keeping up with rent payments have an opportunity to get ahead with their income tax refunds. If you struggle with paying rent, use the money you get back to pay one or two months of rent. If you continue to pay your rent monthly, you can let that extra money remain on your account as a cushion. Remember, paying late three times in a 12-month period may result in eviction. If you're having trouble getting caught up or setting up a budget, you can contact the office for help.

30 Day Declutter Challenge

During the next 30 days, clean out your cupboards, closets and drawers. Fill one bag a day and throw it out, donate it or sell it.

Day 1: Kitchen Cupboard

Day 18: Desk Drawers

Day 2: Kitchen Pantry

Day 19: TV Cabinets

Day 3: Kitchen Drawers

Day 20: Laundry Room

Day 4: Under Kitchen Sink

Day 21: Old Magazines & Newspapers

Day 5: Junk Drawer

Day 22: Paperwork

Day 6: Cleaning Supplies

Day 23: Arts & Crafts Supplies

Day 7: Fridge & Freezer

Day 24: Holiday Decorations

Day 8: Linen Closet

Day 25: DVDs & CDs

Day 9: Bedroom Closets

Day 26: Car

Day 10: Nightstands & Drawers

Day 27: Garage Shelves & Storage

Day 11: Shoes

Day 28: Boardgames

Day 12: Master Bathroom

Day 29: Purse

Day 13: Guest Bathroom

Day 30: Electronics